

WARREN CENTRAL HIGH SCHOOL (WCHS) BAND BOOSTERS, Inc.

ORGANIZATIONAL BY-LAWS

ARTICLE I – NAME OF THE ORGANIZATION

The name of this organization is established as the Warren Central High School Band Booster Club.

ARTICLE II – PURPOSE

This is a non-profit organization, exclusively for charitable and educational assistance to the Warren Central High School Band Program. The main objectives are as follows:

- To promote student, faculty, parent and community interest in the WCHS band.
- To further the interest of the band students in their music, bands and school.
- To aid in providing funds for equipment and expenses not usually met by the Vicksburg Warren School District.
- To assist the WCHS band director in the maintenance of the band.
- To work with the school principal and the school board in the support of WCHS bands.
- To reward diligent efforts of both the band students and other members of the organization.

ARTICLE III – MEMBERSHIP REQUIREMENTS

1. The parents or legal guardians of Warren Central High School students enrolled in the bands and/or training classes of the Warren Central High School are entitled to become members of this organization.
2. The band directors shall also be members of this organization.
3. Any others wishing to become members will be accepted after approval by the Executive Board of this organization. They must demonstrate a desire to meet the purposes of this organization as expressed in Article II.

ARTICLE IV – OFFICERS AND THEIR DUTIES

1. The required officers of this organization shall be a president, vice president, secretary and treasurer. Other supporting officer positions can be created at the discretion of the primary officers.
2. The officers must be members of the organization with children who are currently students in the Warren Central High School Band.
3. The president shall preside at all meetings, appoint committees and their chairman, be the executive head of the organization with full powers to enforce these stated by-laws. The president is a member ex-officio of all committees.
4. The vice-president shall assist the president in any manner needed. The vice-president shall assume the duties of the president should the president be absent. The vice-president will be offered the position of president should the president vacate the position for any reason.
5. The secretary shall keep the records and the minutes of all meetings, and attend to the correspondence of the club.

6. The treasurer shall receive all funds due the organization and, as directed by the Executive Board, deposit such funds or payout for the organization of just debts. The treasurer shall keep an accurate record of all receipts and disbursements. The treasurer shall prepare an annual financial report for the organization at the close of term and file copies of this report with the Executive Board. The annual financial report shall become a part of the permanent organization record.
7. The duties of officer positions created by the primary officers will be defined by the primary officers of the executive board.

ARTICLE V – ELECTION OF OFFICERS

1. All officers shall be elected by a show of hands at a full booster club meeting. Where required, a nominating committee shall be selected by the president and the Executive Board and approved by the membership during a booster club meeting. The nominating committee shall present a list of at least one name for each of the vacant positions to be voted upon by the membership. Nominations will also be accepted from the floor prior to presentation for a vote.
2. The candidate receiving the most votes cast shall be declared elected. In case of a tie vote for an office, a run-off shall be held.
3. A vacancy occurring in an office shall be filled by a priority vote of the organization at a booster club meeting following the identification of at least one replacement candidate. Nominations will also be accepted from the floor prior to presentation for a vote.
4. Each officer shall hold office for a period of two years and may be re-nominated and re-elected after the completion of said term.
5. New officers shall be installed at the last school calendar meeting of the WCHS Big Blue Booster Club.
6. Term of office shall coincide with the WCHS Band year (see Article VII Meetings.)

ARTICLE VI – EXECUTIVE BOARD

1. The Executive Board shall be composed of the elected officers of the organization.
2. The Executive Board shall provide supervision to the organization. It shall meet as required to plan activities and handle the general business of the organization.

ARTICLE VII – MEETINGS

1. Regular WCHS Booster Club meetings may be called by the president upon giving notice to the membership 24 hours in advance.
2. Special Executive Board meetings may be called by the president upon giving notice to the Executive Board members.
3. The WCHS Band Booster Club year begins on June 1 of the present year and terminates on May 30 of the following year.

ARTICLE VIII – QUORUM

Those members present at any meeting shall constitute a quorum. Only members may vote on the organizational business.

ARTICLE IX – SANCTIONED APPROVAL

All action of the WCHS Booster club shall be subject to review by the school principal, the superintendent of the schools, and/or the school board of the Vicksburg – Warren School District where appropriate.

ARTICLE X – STANDING COMMITTEES AND THEIR PURPOSES

Committees shall be created and their duties determined by the Executive Board. Creation and dissolution of committees is at the discretion of the Executive Board. There shall be the following standing committees:

- **Ways and Means Committee** – The purpose of this committee is to develop and direct methods of furnishing funds for support of the WCHS band.
- **Communication Committee** – The purpose of this committee is to provide the public with awareness of the functions and successes of the WCHS Band and or Booster Club by way of the official Big Blue website and social media.
- **Football Program Committee** – The purpose of this committee is to sell football programs at home football games. As a fundraising committee, the football program committee will report as required to the Ways and Means Committee.
- **Transportation / Chaperone Committee** – The purpose of this committee is to arrange and coordinate bus chaperones for away performances and contests and assist band directors as required as these events.
- **Third Quarter Break Committee** – The purpose of this committee is to provide food / snacks to the band during home football games.
- **Uniform Committee** – The purpose of this committee is to check in/check out uniforms to band students for band activities and help organize and maintain band uniforms.
- **Hydration Committee** – The purpose of this committee is to ensure water or other beverages are available for band activities (e.g., games, contests, etc.).
- **Meal Plan Committee** – The purpose of this committee is to administer the away game meal plan as designed and directed by the executive board.
- **Band Banquet Committee** – The purpose of this committee is to arrange, coordinate and host the annual WCHS Band Banquet.

ARTICLE XI – AMENDMENTS

These by-laws may be amended at the regular meetings of the organization by a two-thirds majority vote of the members present.

ARTICLE XII – AUTHORITY

The rules contained in Robert’s Rules of Order, Revised shall govern this organization in all cases not specified by these by-laws.